

National Tsing Hua University College of Technology Management
CTM Subsidy Regulations for Lectures at Overseas Institutes

Approved at the 1st College Affairs Meeting for the 2021 academic year on August 26, 2021

1. The purpose is to promote the international visibility of CTM NTHU. We will subsidize faculty members for making presentations at overseas institutes (not conference presentations).
2. The subsidy will be daily allowances for 3-5 days for Americas/Europe/Oceania, and 1-2 days for Asia (excluding China and HK). The funding source is College self-funded revenue, and will be adjusted in accordance with the current year's funding situation.
3. The applicant will submit an invitation letter (an email is fine) to the Dean or a full-time faculty member designated to be in charge of this regulation before the trip for pre-approval.
4. After the trip, the applicant needs to provide (1) a photo of the talk; (2) an announcement of the talk from the visited institute; and (3) the presentation materials of the talk so as to file for the subsidy.
5. We will subsidize up to two trips for each faculty member in an academic year.
6. The subsidized trip can be combined with other trips (such as a conference trip), or can be an independent trip.
7. The subsidized faculty member will need to write a 50 to 100-word (either English or Chinese) summary of this visit. This summary, together with the photo of the talk, will be published in CTM newsletters.