

National Tsing Hua University College of Technology Management Regulations for CTM Department Chair/Institute Director Selection

Approved at the 2nd College of Technology Management affairs meeting for the 2007 academic year on December 12, 2007

Approved by the President on December 27, 2007

Amended and approved at the 2nd College of Technology Management affairs meeting for the 2009 academic year on June 22, 2010

Approved by the President on June 30, 2010

Approved at the 1st College of Technology Management affairs meeting for the 2020 academic year on October 7, 2020

Approved at the 3rd College of Technology Management affairs meeting for the 2021 academic year on December 1, 2021

Approved at the 4th College of Technology Management affairs meeting for the 2021 academic year on March 9, 2022
Approved by the President on ,

- Article 1 These Regulations are established in accordance with Article 36 of National Tsing Hua University's Articles of Organization.
- Article 2 The term of office of each Department Chairs/Institute Director shall be three years. He/she shall be a full-time professor of the Department/Institute (if the number of professors in a Department/Institute is three or fewer, he/she may be a teaching or research staff member at the rank of associate professor), and may be reappointed once.
- Article 3 Six months before the expiration of a Department Chair/Institute Director's term of office, the Department/Institute shall form a Selection Committee to handle Department Chair/Institute Director selection. If the Department Chair/Institute Director resigns or their position becomes vacant for any reason, the Committee shall be formed within one month.
- Article 4 The Selection Committee shall include representatives of the Dean, faculty members, and external representatives; it may also include alumni representatives. The Dean's representative shall convene the first Selection Committee, and the chairperson of the Committee shall be elected by the members from among themselves. The faculty member, external, and alumni representatives shall be recommended by the Department (Institute) Affairs Meeting. Selection Committee members shall not be the candidates for Department Chair/Institute Director.
- Article 5 Selection Procedures
1. Recommendation Procedures for Department Chair/Institute Director candidates
 - (1) Candidates for Department Chair/Institute Director shall be selected by public solicitation or Selection Committee recommendation or by two or more full-time faculty members (inclusive) signing a joint recommendation.
 - (2) After the recommendation deadline, the Selection Committee shall recommend two or more Department Chair/Institute Director candidates at the Selection Committee meeting. **The number of Department Chair/Institute Director candidates may be reduced to one or two for departments and institutes with five or fewer full-time professors and associate professors.**
 2. Voting Procedures for Department Chair/Institute Director candidates

All full-time faculty members shall vote on the candidates recommended by the Selection Committee. The voting shall be conducted by secret ballot. Once the number of votes in favor reaches one-half or more of the number of votes cast, the voting process shall be suspended. If the number of consenting candidates does not reach two, the Selection Committee shall propose other appropriate candidates for consent voting until the total number of consenting candidates reaches two or more.

- Article 6 The Selection Committee shall select two to three Department Chair/Institute Director candidates by the consent voting mechanism two months prior to the expiration of the current Department Chair/Institute Director's term of office (**for departments and institutes with five or fewer full-time professors and associate professors, the number of Department Chair/Institute Director candidates may be reduced to one or two**). The Dean shall submit them to the President for appointment. If the required number of candidates is not nominated before the deadline, the Dean may, after consultation, request that the President make the appointment.
- Article 7 If the appointment or arrival of a Department Chair/Institute Director is delayed for any reason, the Dean shall request that the President appoint an acting Department Chair/Institute Director, until the new Department Chair/Institute Director arrives.
- Article 8 The reappointment and dismissal of Department Chairs/Institute Directors shall be handled in accordance with Article 36 of the University's Articles of Organization.
- Article 9 With the approval of the President and with major cause, a Department Chair/Institute Director may be removed from office before the expiration of their term by the Dean.
- Article 10 These Guidelines shall take effect once passed by the Affairs Meeting and approved by the President.